

**HUNTINGTON WEST HOMEOWNERS ASSOCIATION
REQUEST FOR ARCHITECTURAL CHANGE/ADDITION**

**** WORK MAY NOT BEGIN UNTIL PROPER APPROVAL IS GIVEN ****

Date Submitted: _____

Owner Name(s): _____

Address: _____

Phone: _____ Email: _____

Description and EXACT LOCATION of Improvement proposed: (please include architectural drawings, sketches, pictures, contractor's specifications, site plans, list materials, etc. if applicable):

If painting, please submit manufacturers, id numbers and color names:

Proposed Start Date: _____ Proposed Completion Date: _____

Note: Remember to allow the appropriate time for approval. The Architectural Review Committee may take up to Thirty (30) business days to review plans and specifications. **Homeowner will be held responsible for any damage to private or Association property caused by contractors, delivery trucks, equipment, etc. used in relation to the requested change.**

Return Form To: Huntington West Architectural Control Committee
c/o Herb McGrew, ACC Chairperson
1789 Gray Gables Way
Buford, GA 30519

Or submit via email to acc@hwhoa.org

ARCHITECTURAL CONTROL COMMITTEE ACTION

Date Received: _____ Date Reviewed: _____

Approved Conditional Approval* Denied*

*Require Explanation _____

Approved By: _____