



National Baptist Convention of America Inc., Int'l Hotel Reservation Form

June 24-29, 2012

Birmingham, Alabama



HOW TO MAKE RESERVATIONS

Housing is available beginning January 25, 2012 by choosing one of the following methods:

1. On-line at www.nbca-inc.com click on Upcoming Events and follow the instructions.
2. Fax a complete form, one copy pr room to 205 521 9119
3. Mail a complete form, one copy per room to:

Attn: NBCA Housing
 2200 Ninth Avenue North
 Birmingham, AL 35203-1100

****RESERVATIONS CANNOT BE MADE BY TELEPHONE****

MODIFICATION/CANCELLATION

You may continue to make new reservations, modifications and cancellations through **May 25, 2012**. Reservations secured by check or credit card may be modified and/or cancelled without penalty from the OPEN DATE through the CUT-OFF DATE.

***Please note: The NBCA cancellation policy is 7 days prior to arrival date in order to receive a deposit refund.**

*******FOR INQUIRIES ONLY CALL 205 458 8000*******

HOTEL PREFERENCE

(include your 1st and 2nd choice)

Sheraton \$135/night
 DoubleTree Hotel \$129/night

Room availability and conference rates will NOT be available after May 25, 2012. All rooms are subject to 17.5% state and local tax. Hotels may

Room TYPE

Hotels will assign specific room types upon check-in based upon availability. Be advised that requests are not guaranteed.

Non-smoking King
 Non-smoking 2 Double

Arrival Date

Departure Date

Special Requests

Please Print

Name (Guest 1) _____

Church/Organization _____

Mailing Address _____

City/State/Zip _____

Telephone (required) _____

E-Mail Address _____

Please list additional guests in room and note special requests (if any)

Name (Guest 2) _____ Special Requests _____

Name (Guest 3) _____ Special Requests _____

Name (Guest 4) _____ Special Requests _____

PAYMENT METHOD

AMEX Discover MasterCard VISA

Credit Card # _____ Expiration Date ____/____/____

Name (as appears on credit card) _____

*Signature _____

***Signature is REQUIRED on all credit card transactions**

DEPOSIT INFORMATION

All reservations **MUST** be guaranteed by check or a major credit card. Checks are to be made payable to Greater Birmingham Convention & Visitors Bureau Housing. If you do not arrive or cancel within **7 days** of your arrival date, you will be liable for your first night's deposit.

CONFIRMATIONS

Confirmations for new reservations, modifications and cancellations can take up to three weeks to be sent to you. If you do not receive notification within 21 days, or have any inquiries only, please call 205 458-8000.