

Competent Leader (CL) Award Application

TOASTMASTERS
INTERNATIONAL®

To Apply:

You must be a current member at the time your application is received at World Headquarters to be eligible for the award.

- ▶ Complete all 10 projects in the *Competent Leadership* manual.
- ▶ Complete both sides of this application.
- ▶ Ensure a club officer signs and dates your application.
- ▶ Ask a club officer to submit your application online through the Club Business Section on the TI Web site, www.toastmasters.org/members.

Alternatively, you can mail or fax the completed form to:

Member Services - Awards
Toastmasters International
P.O. Box 9052, Mission Viejo, CA 92690 USA

OR

Fax: 949-858-1207

If you meet the CL requirements, you will receive:

- ▶ A Competent Leader (CL) certificate, suitable for framing
- ▶ An optional letter of recognition, sent directly to your employer

PLEASE PRINT OR TYPE:

Member No.

Club No./Name _____ District _____

Name _____
(as you wish it to appear on your certificate)

Address 1 _____

Address 2 _____

City _____ State/Province _____

ZIP/Postal Code _____ Country _____

E-mail _____ Phone _____

Check here if this represents a change to your address on file at World Headquarters.

Club Officer Verification: The Toastmaster whose name appears above has completed all the projects in the Toastmasters *Competent Leadership* manual. He/she has earned the Competent Leader award.

Signature _____ Print Name _____

Club Office Held _____ Date _____

(Members may not sign their own application.)

OPTIONAL: Upon your request, Toastmasters International will send an appropriate letter to your employer or supervisor recognizing your accomplishment.

PLEASE PRINT OR TYPE:

Name of Employer/Supervisor _____

Company Name _____

Address 1 _____

Address 2 _____

City _____ State/Province _____

ZIP/Postal Code _____ Country _____

E-mail Address _____

Project Completion Record

Use this form to keep track of your *Competent Leadership* projects as you complete them. When all 10 projects are complete, submit a copy of this record along with the CL award application to receive your CL award.

Project	Roles	Date	VPE Initials
Project 1: Listening			
<u>Complete 3 of 4</u>	Ah-Counter		
	Speech Evaluator		
	Grammarian		
	Table Topics Speaker		
Project 2: Critical Thinking			
<u>Complete 2 of 3</u>	Speech Evaluator		
	Grammarian		
	General Evaluator		
Project 3: Giving Feedback			
<u>Complete 3 of 3</u>	Speech Evaluator		
	Grammarian		
	General Evaluator		
Project 4: Time Management			
<u>Complete Timer +1</u>	Timer		
	Toastmaster		
	Speaker		
	Topicsmaster		
	Grammarian		
Project 5: Planning and Implementation			
<u>Complete 3 of 4</u>	Speaker		
	General Evaluator		
	Toastmaster		
	Topicsmaster		
Project 6: Organization and Delegation			
<u>Complete 1 of 6</u>	Organize a Club Speech Contest		
	Organize a Club Special Event		
	Organize a Club Membership Campaign or Contest		
	Organize a Club PR Campaign		
	Help Produce a Club Newsletter		
	Assist the Club's Webmaster		
Project 7: Facilitation			
<u>Complete 2 of 4</u>	Toastmaster		
	General Evaluator		
	Topicsmaster		
	Befriend a Guest		
Project 8: Motivation			
<u>Complete 1 Chair + 2 Other</u>	Membership Campaign or Contest Chair		
	PR Campaign Chair		
	Toastmaster		
	Speech Evaluator		
	General Evaluator		
Project 9: Mentoring			
<u>Complete 1 of 3</u>	Mentor for a New Member		
	Mentor for an Existing Member		
	HPL Guidance Committee Member		
Project 10: Team Building			
<u>Complete Toastmaster + General Evaluator</u>	Toastmaster		
	General Evaluator		
<u>OR 1 of the Following</u>	Membership Campaign Chair		
	Club PR Campaign Chair		
	Club Speech Contest Chair		
	Club Special Event Chair		
	Club Newsletter Editor		
	Club Webmaster		