



al-khair school
primary & secondary

T: 020 8662 8664
F: 020 8649 9964
E: admin@alkhair.org.uk
W: www.alkhair.croydon.sch.uk
A: 109-117 Cherry Orchard Road,
Croydon, CR0 6BE

Headteacher: Mrs A Chaudhry

05 Sep 2011

Dear Parents

AssalamuAlaikumwaRahmatullah

We would like to welcome you all back to an exciting new year. May Allah make it successful and enjoyable for all insha'Allah.

The school has made an important change to how you are required to collect your child at the end of the school day.

With your child's best interests at heart, we will be implementing a policy whereby parents are kindly requested to pick up their children from outside the school doors promptly at 3:10 p.m.

We feel that this is necessary to protect the children in our care and to be able to monitor the flow of parents coming in and out of the school building at home time. Teachers will be standing by the doors and will pass your child to you when they see you.

KS1 children will be let out from the front door, and KS2 children will be waiting in the outside play area at the back with their class teachers. The children will stay with their class teacher until they are collected. If you have a child in both key stages, they can be collected from the front entrance together.

Although this means that parents will not have access to the school premises during pupil collection time, please rest assured that we have increased the ease of communication between home and school by setting up staff email accounts. These can be used as a more effective and practical alternative.

If you would like to speak to your child's class teacher privately it is best that an appointment is made so that you will have their undivided attention as teachers find it very difficult at home time to keep an eye on their class whilst discussing individual parental questions.

Please respect these rules as they are there to keep your child safe and enable the teachers to do their jobs effectively and as efficiently as possible.

Please also be advised that a traffic control camera has been installed outside the school so we strongly urge you to take this into account when parking.

JazakumullahuKhair

-SMT

Founder: Imam Qasim Ahmad

Al-Khair School is a subsidiary organisation of the Al-Khair Foundation which is registered charity

School Number: 3066096
A realistered independent school