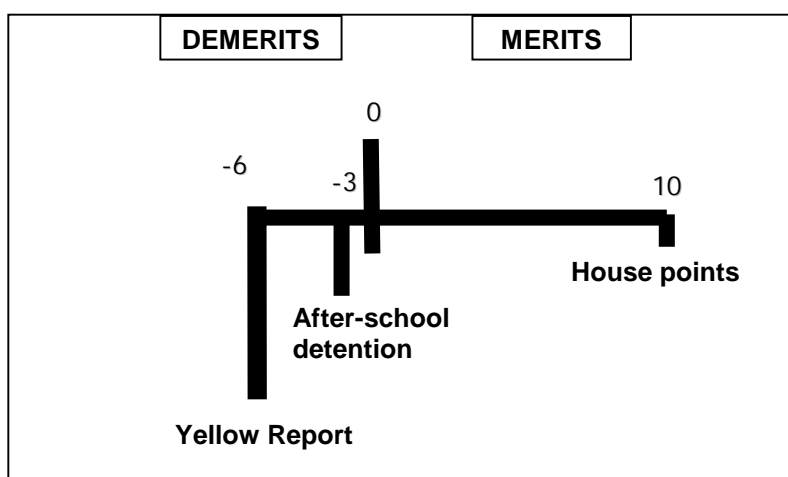


Merits/Demerits System

The system is incredibly simple. You are a winner if you remember the following:

1. Always be punctual
2. You are in school to learn and work hard
3. Always be on your best behaviour
4. Manage your time effectively and stick to deadlines
5. Never forget equipment that you need to take part in your lessons

If you observe those basic points you will be in a position to earn merit marks. Accumulating ten merit marks entitles you to earn House Points.



If you fail to abide by any one of the aforementioned points, it is quite likely that you will accrue demerit marks:

When you accumulate three negative marks (-3) you will be placed on an after-school detention.

From the misdemeanours that you could commit are the following:

Incident	Merit/Demerit
Late to afternoon registration	-1
Did not attend his detention	-1
Disrespected a fellow pupil	-1
Incorrect uniform	-1
Spoke out of turn in class	-1
Misbehaving at the time of prayer	-1
Misbehaved outside the classroom	-1
Unprepared for the lesson	-1
Did not follow instructions	-2
Littered the school	-2
Forgot homework diary	-2
Disrespected the teacher	-2
Homework incomplete	-2

Please remember that this not an exhaustive list and more misdemeanours may be added through the duration of the year.

Below is a list of some of the ways in which you can earn some merits:

Incident	Merit/Demerit
Completed an Outstanding piece of work	1
Displayed exemplary behaviour	1
Completed a detention	1
Helping Out	2
Getting a high score	1
Prefect duties	1
School Council	1
Consistency in handing in homework	1
Extra – curricular participation	1

If you accumulate 6 demerit marks (-6) or below, you will be placed on Yellow Report Card and your parents may be called in to discuss your behaviour.

At this point, you are placed on the Report Card system and all further demerits are suspended.

You will initially be placed on Yellow Report for 5 days and if you complete it satisfactorily, then you will be taken off it and all of your demerits will be erased. However, if you achieve a grade C on your Yellow Report Card, you are placed upon Red Report for a further seven days.

If you obtain a 'C' grade on your Red Report, your parents will be called in and you may be suspended.

You will only be allowed to be on Red Report for a maximum of 3 times during the academic year before you can be permanently excluded.

Remember:

- Check your timetable and pack your bag the night before (not the morning of) the next school day.
- Use your homework diary properly (including asking your parents to sign it every Friday)
- Show up for your detention if you see that you have -3 demerits on the list which is posted on the notice board.
- Ask teachers for ways to earn merits so that you can always stay ahead.
- Be prepared for school – always check your bag the night before.

Suspension and Reintegration

The school endeavours that every pupil is happy and settled in the institution. But in the unfortunate circumstance where he is suspended as a result of continuous and persistent misbehaviour he may be suspended. The suspension will be determined by the school head. Suspension does not automatically constitute re-admittance. The pupil must prove that he is capable of taking part in the life of the school. Therefore the pupil will not be readmitted until a ROSS (Reintegration of School Sheet see enclosed) sheet is filled in with the parents. Parents must come in for a meeting with the head or the head of discipline in order to come up with 3 measurable outcomes during the coming week where the student will be on probation. He will be scrutinised at all times on those 3 outcomes including during break and lunch periods. The pupil will then be given the ROSS sheet with the three outcomes which will be monitored by head of discipline, teachers and parents, if at the end of the week the pupil is felt to have fulfilled those conditions the pupil will be readmitted to school. If he has not succeeded in reintegration he will remain suspended for another period of time with a further meeting where yet again the ROSS sheet is discussed and outcomes are agreed. The pupil will then return for a probationary week and the ROSS sheet one more time where he will be monitored by all parties involved. If he has not fulfilled the agreed outcomes on the ROSS sheet he will remain suspended until a further meeting will be held whereby the school will advise the parents to find another school for the pupil.

The pupil must after re-admittance remain off report for one month. If this is not the case he will be suspended again and new outcomes agreed and he will be on the ROSS sheet.

Expulsion

The school reserves the right to expel a pupil

- (a) On serious misdemeanours which is in serious breach of parent/school contract
- (b) Three suspensions in a year
- (c) Failure of ROSS sheet