

Employment Application

Applicant Data:

How were you referred to us: _____

Full Name: _____

Address: _____ City: _____ State: _____

Phone: () _____ Cell: _____ Email: _____

Date Available to Start: _____ SS#: _____ Salary Requirement: _____

If you are under 18 and we require a work permit, can you furnish one? _____

If no, please explain: _____

Have you ever worked for this company: _____ If so, when? _____

Are you a citizen of the United States? _____

If not, are you legally allowed to work in the United States? _____

Type of employment desired: _____

Have you ever pleaded “guilty”, “no contest” or been convicted of a crime? _____

If yes, give dates and details: _____

Answering “yes” to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Driver’s license number if applicable to position: _____ State: _____

Summarize your special skills or qualifications: _____

Previous Employment (begin with the most recent position):

Dates of Employment: From ___/___/___ to ___/___/___ Position Held: _____

Firm: _____ Address: _____

Phone: () _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for leaving: _____

Dates of Employment: From ___/___/___ to ___/___/___ Position Held: _____

Firm: _____ Address: _____

Phone: () _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for leaving: _____

Dates of Employment: From ___/___/___ to ___/___/___ Position Held: _____

Firm: _____ Address: _____

Phone: () _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for leaving: _____

***I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application.**

***In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.**

Signature of Applicant: _____ Date: _____