

Church of the Crucifixion  
Pastoral Council Meeting Minutes  
21 Feb 2011

**Attendees:** Msgr. Rich, Fr. Kevin, Dave Papak, Lorraine Jacukiewicz, Joyce Smith, Sean LeDoux, Kathy Johnson, Steve Schaffer, Wendi Crout, Christopher Smith

**Meeting opened at 7:35 pm with prayer**

**Report from the Coordinating Council (Kathy Johnson):**

- Conducting survey to assess the 10 goals established for the cluster as guiding principles
  - To be conducted every three years
  - Survey conducted online by pastoral councils, staff, pastoral leaders
  - Msgr. Rich suggested posting it on cluster website to get a wider perspective
    - Kathy said she would take the idea to the coordinating council
- Rodney Matute
  - Presenter for “Tap into your Faith”
  - Based on Theology on Tap concept
  - Next presentation on February 28<sup>th</sup> 7-8:30 at Holy Trinity

**Review of January minutes (All):**

- Approved with one item requires rewording.
  - Christopher Smith has for action

**Report from the Pastor (Msgr. Rich Bozelli)**

- Still would classify things at the three parishes as “transitional”
  - Original goal was to make assessment of parishes during first full year
- The concept of a comprehensive pastoral plan (Trinity and CoC model) is a new way of doing business for Msgr. Rich
- Trinity’s model/timeline for pastoral plans
  - Pastoral plan is done in November/December
    - Consists of goals only
    - Then goes to staff to establish objectives
    - Budgetary constraints are considered when developing objectives (February/March)
    - From the staff back to the council for approval
    - Implemented in July
- Msgr Rich’s experience with pastoral council/plan
  - Most effective when it only has a couple of goals
  - Previous assignments
    - Conduct parish wide meeting (e.g. town hall meeting style) to get parish feedback
    - The couple of goals for the parish council to work on were selected based on that feedback
    - Could/should CoC try this?
- Msgr. Rich believes it is important to get parish council needs to financial council no later than February

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- However, there is not a lot of discretionary spending after operating costs
- Parish councils do not officially “approve” the budget
  - In small parishes, the numbers are what they are; there are not a lot of extras
- Dave Papak asked, “Do you want all parishes to have the same model/timeline?”
  - Msgr Rich – “Yes.” The plan should be drafted by the end of the calendar year, go to the finance council at the beginning of a calendar year, then the plan goes into effect at the same time as the fiscal year begins (July)
- Current model for conducting business in linked parishes (HT, CoC, GS) builds instability.
  - By placing an associate pastor, who will only be around for 2-3 years, in charge of smaller parishes, the small parishes will constantly be in a state of flux.
  - Msgr. Rich is investigating the idea of using Lay Pastoral Associates
    - MA in theology/ divinity
    - Business manager role
    - Day to day running of the parish
    - Will establish long term stability for affairs of parish, freeing priests for ministry/sacramental functions
- Current focus should be on getting the right personnel into place then concentrate on establishing/completing long term objectives
- Religious Education survey
  - Results should be in by next week
  - Possible outcomes include:
    - 1 program (administration, curriculum, etc.) with three instances
    - 1 program with only 1 instance at Monsignor Slade
    - 2 programs (HT and CoC/GS)
- In the future, individual meetings of one particular kind will all be held the same week.

**Report from the Associate Pastor (Fr. Kevin Farmer)**

- Update on Deacon Bob Herzog
  - Keeps faculties in Archdiocese of Baltimore, but has no permanent assignment
- Even though the Christmas attendance numbers suggest there could be a consolidation of services, the plan is to keep the last year’s schedule for the Triduum in order to assess.
  - No Easter Vigil Mass at GS
- Workshop on changes to Liturgy
  - Group of people will be selected to attend workshops
  - Plan to educate laity over the summer in preparation for Advent 2011 implementation
- Eucharistic Adoration
  - Suspended for now at two smaller parishes
  - Evaluating ways to consolidate
- Mass consolidation for Archdiocese

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- Looking at possibility of eliminating up to 25% of Masses in Archdiocese
- The three linked parishes (HT, CoC, GS) will look at attendance numbers and bring recommendations to the five parish cluster
- No hard timeline for this; need to establish what works for us based on
  - Five parishes
  - Four priests
  - Max of four Masses per priest, per weekend
  - Religious education schedule, vacations, etc.
- Bingo at CoC
  - Roxanne has agreed to continue as the coordinator
  - Bingo is supposed to just be a “fund raiser” yet it provides close to 18% of CoC’s operating budget. That’s too much!
- Budget is tight and leadership needs to be transparent with parishioners knowing where the church is financially.

**Discussion items (All):**

- Pastoral Plan
  - Liaison leaders from the Council will reach out to ministry leaders to collect inputs for dates/times for upcoming meeting between them and pastoral council.

**Upcoming Meetings:**

April 2011 – April 18<sup>th</sup> (Monday of Holy Week)

May 2011 – May 16<sup>th</sup>

June 2011 – June 20<sup>th</sup>

July 2011 – July 18<sup>th</sup>

August 2011 – August 15<sup>th</sup>