

Pastoral Council Minutes
October 18, 2007

In attendance: Fr. Jarboe, Pat Ditzel, Susan Weber, German Flores, Laura Domen, John Loucaides, Sandy Klohr, Joe Kursch, Lorraine Jacukiewicz, Bob Giesy, Jim Sadler, Diane DiLauro

- I. Cluster Planning Process – Fr. Jarboe passed out an update on the Cluster Pastors Meetings
 - a. Coordination of holy day liturgical schedules
 - b. Coordination of weekday mass schedule – locations and time will be standard, the three priests will rotate around; when will this be implemented? Probably not until summertime. Right now, this is just a draft, and is part of the entire cluster summit process – this will not conclude until spring
 - c. Pastoral Council Retreat – took place last Saturday with participants from Crucifixion and Holy Trinity. Discussion is underway for another meeting with participants from each cluster parish – January goal
 - i. Will the next one be different? Yes, hopefully. Perhaps Cardinal Dulles’ five models of Church.
 - d. Cluster Summit/Small Working Groups Process – next two dates: January 14, 2008 at Crucifixion; March 10 at Holy Trinity. The third date, May 19, will probably be changed.
- II. Identification of Chair
 - a. After several rounds of voting, we identified Jim Sadler as the Chair.
 - b. After only one round, John Loucaides is the Vice-Chair.
- III. Review the Constitution
 - a. Lorraine will take over Dee’s role of communicating with the Spiritual Life committee
 - b. Article V – Identification and Selection of Members
 - i. Big change from elections to discernment process
 1. Jim and Pat disagree with this change; Fr. Jarboe asked to table this idea and place it on the agenda as a discussion topic for next month’s meeting
 - c. Corresponding secretary was deleted – was this intentional? Fr. Jarboe said that in his discussion with Bill, they thought that perhaps a small parish like this would not need a corresponding secretary
 - d. Article V, Section 5 – filling council vacancies through appointment; this change reflects the change in identification process
 - e. During an election, should two alternates be elected at the same time?
 - f. Joe – if we had alternates, they could be non-voting members who come to the meetings and know what’s going on

- IV. Pastoral Planning
 - a. A pastoral council, in its best form, is a wisdom body that provides leadership and advice
 - b. Language is important; each parish should have a pastoral council and a finance council (pastoral councils used to be called parish councils)
 - c. A pastoral council should be concerned with broad issues, not specifics. Our concern should be about security overall, not locks specifically
 - d. What is the plan for Crucifixion? We need a specific plan that advances us towards a goal or mission of a parish community; there's a difference between "doing" and "accomplishing." How does a group make decisions about what to do or not to do, and how to accomplish things? Sometimes knowing what NOT to do is as important as knowing WHAT to do.
 - e. A GOAL is what we want to accomplish; an OBJECTIVE is a specific, concrete action that works towards the goals. The council creates a goal, and then passes it on to committees, who establish objectives.
 - f. Do we want to try to create a Pastoral Plan for Crucifixion?
 - g. Can we create a pastoral plan that drives the financial plan? Too often, budgets are based on what we want to do, not what we want to accomplish; if we create a pastoral plan, then we can use that to decide how to distribute/use resources (time, money, etc.) to accomplish that plan
 - i. What is the plan, and then how do we devote the resources to make that plan happen?
 - h. Look at Holy Trinity's Pastoral Plan this month, and come back with ideas and comments – how does this fit Crucifixion?

- V. Information Items
 - a. Committee updates?
 - i. Committees, organizations, groups
 - b. Formation – 3 events
 - i. Scott Hahn, Mark Forest, Jim Cowan
 - ii. How do we get people out of the pews and to the events that they express interest in?
 - iii. Merging of the cluster – how do we get the cluster to work together to provide events AND get them announced at each parish, rather than everything just being opened to a smaller community?
 - c. Communication from the parish council to the parish
 - i. Info sheet for the parish – what is a pastoral council? Why? How? Fr. Jarboe has a paper like this already. On the back side, list the things that the council has been doing. Perhaps we should wait until we have our goals, and list those.
 - ii. Pat will compose a short summary of the minutes each month, for the bulletin
 - iii. Let's put the minutes on the website; this allows for more transparency

- d. Stained Glass Windows are starting to come in; Bob and Jim are working on getting them hung up
- e. Security – we need more lighting and visible signs to forbid skateboarding and trespassing
 - i. Vandalism is increasing; Jim, Bob, and the maintenance man need to figure this out
- f. Social Outreach
 - i. Christmas shoeboxes
 - ii. Starting to organize Winter Relief
 - iii. Need a bigger closet for storage; also, the closet is wet and moldy
- g. Finance Committee
 - i. There seems to be an error in the report, but we are still waiting for confirmation regarding that
 - ii. Fr. Jarboe – regular finance reports are important, and should reflect the connection between money and ministry
 - iii. Discussion of having professional assessment of plant; get someone in to inspect boilers, plumbing, electricity, physical plant features – find out the status and start planning for future repairs; be proactive, rather than reactive
 - iv. Three parts of giving; 1) typical offering, 2) larger offering (Lenten appeal), 3) estate funds, assets for future of church parish; parish does very well with 1 and 2, should we start working on 3?
- h. Parish directory
 - i. Lifetouch photos – would not cost the parish anything, and everyone who has a picture taken would receive a free 8’x10’
 - 1. they give posters and flyers for the bulletin
 - 2. week of January 18, 19, 21, 22, 24, 25, from 3:30 p.m. – 9:00 p.m.
 - 3. begin announcing November/December
 - 4. Pat will take care of this
 - 5. approval granted by Fr. Jarboe and Jim
- i. Fundraisers
 - i. The Altar Society wants a bake sale/religious article sale to raise money for cleaning supplies
 - ii. In the past, they spoke to Fr. Arnold for approval; how do we get approval now? Dec. 1&2 Fr. Jarboe approved it
 - iii. Sandy also mentioned that another fundraiser was approved by the finance committee
 - iv. In the future, these questions should be addressed to the finance council

VI. Future agenda items

- a. Parish mission statement – how do we create ours?

VII. Jim – motion to approve the minutes

- a. Motion to put all the minutes on the website – approved